



VOLUNTEER APPLICATION SUMMER 2010

Thank you for your interest in volunteering with Girls Rock Denver! GRD is a day camp for girls ages 8-18; campers do not need to have any music experience. Our mission is to empower girls through music education, creation, and performance.

Our volunteers:

- Put the best interests of campers and their safety above all else
- Understand and believe in GRD's mission
- Are reliable, dedicated, and show up on time and ready to work

If this describes you, we can't wait to receive your application!

Important Dates

Camp will be held from Monday, July 12–Saturday, July 17. Camp runs from 8am-5pm M-F and 9am-6pm on Saturday. (Saturday afternoon will be the campers' showcase performance at a venue TBA in Denver.) You may work all or part of the week, depending on your position(s). Volunteers are required to participate in a pre-camp set up and orientation session on Sunday, July 11th. In addition, a mandatory volunteer training will be held prior to camp.

Background Check

Because our work involves children, we must conduct a criminal background check on all camp-week volunteers. We ask that volunteer applicants contribute \$6 to help cover the cost of the background check.

Where to send your application

Girls Rock Denver
PO Box 8473
Denver, CO 80201
or girlsrockdenver@gmail.com

Camp Location:

First Unitarian Society of Denver
1400 Lafayette (at 14th Ave)
Denver, CO 80218
(please do not send applications to this address)

Application Deadline

Please submit your application by June 1st. Applications received after this date will still be considered; however, there are a limited number of spaces for certain positions. Please apply early to ensure that you are assigned your first-choice position.

If you have any questions, please email or give us a call at 303-715-8830.



Summer 2010 Volunteer Application

Name of volunteer _____

Home address _____

City _____ State _____ ZIP _____

Mailing address (if different from above) _____

City _____ State _____ ZIP _____

Email address _____

Home phone (_____) _____ - _____ Cell phone (_____) _____ - _____

What is the best way to contact you with questions?

home cell email

How did you hear about Girls Rock Denver? _____

Are you in a band that would like to perform for campers at lunchtime? (Band must be at least 50% female) Yes No

Do you have a vehicle that you would be willing to use to transport camp equipment:

Yes, during the year Yes, during camp week

Do you speak any languages other than English? If yes, please list: _____

Are you over 18 years old? Yes No

I agree to allow Girls Rock Denver to release my email and phone number to other volunteers for coordination purposes: Yes No

Please check here if you have certification in: Standard First Aid CPR

Do you have any medical conditions, allergies, disabilities, or any other issues that we should know about? All medical information will be kept confidential with camp leadership and shared with camp staff only as necessary in the event of an emergency. If possible, please include any medications you are taking that we should know about. Attach an additional sheet if necessary.

1. Emergency contact name _____

Relationship _____

Home Phone (_____) _____ - _____ Work Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

2. Emergency contact name _____

Relationship _____

Home Phone (_____) _____ - _____ Work Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____



Please help us get to know you by briefly answering the following questions.

Why do you want to volunteer with Girls Rock Denver?

Can you commit to attending the required volunteer training and orientation sessions prior to camp and, once your job is established, can we rely on you to be there for all of your shifts?

What experience, if any, do you have working with young people?

What experience, if any, have you had working with people who have ADD, learning disabilities, or other mental, emotional, or physical challenges?

Are there any technical or other special talents and skills you can bring to camp? (Not just music-related—anything!) Are there subjects or activities outside those listed that you would be interested in sharing?

Anything else you want to let us know?



Volunteer Positions

Background checks will be run on anyone applying for a position working directly with campers. Please mark the position(s) you are interested in. If you are interested in more than one job, label with 1 for first choice, 2 for second choice, etc. If you are willing to work more than one position, please attach a page describing your ideal schedule. (Positions with an asterisk do not require musical experience.)

- Female-Preferred Volunteer Positions -

Assembly Leader*

Lead icebreaker activities, perform skits, make announcements, etc. Work with Girls Rock Denver board members and camp volunteers to create activities to start and end each day on a positive note.

Morning shifts: 7:45 – 9 am

M T W Th F Sa (???)

Afternoon shifts: 4 – 5 pm

M T W Th F

Audio Engineer

Runs sound for camp lunch bands and if available, during assemblies/workshops.

Lunch: 11:30 am – 1 pm

M T W Th F

Other times available: _____

Band Coach

- *12:45pm-4:30pm Monday through Friday and 9am-6pm Saturday*

Supervise loud and quiet practice sessions of assigned band. Must be willing to let girls explore their own process of songwriting.

Band Manager*

- *Requires a commitment for the full week of camp -- 7:45am Monday through 6pm Saturday.*

This position is our equivalent to a camp counselor. You will serve as a mentor for a camper band, assist the band's coach, and participate in band activities and meetings.

Drama Trauma*

Provide support, conflict-resolution, and crisis management for campers ages 8-18, as well as support for staff, volunteers, and interns throughout the week of camp. Experience with girls in a counseling or education environment recommended. May be combined with other positions. Please indicate availability.

Morning shifts: 8:00 am - 12 pm

M T W Th F Sa

Afternoon shifts: 1 - 5 pm

M T W Th F Sa



___ Equipment Manager

- *Requires a commitment of the full week of camp (8am Mon thru 6pm Sat), and some work in the weeks prior to camp to inventory and prepare gear.*

Ensure that all practice spaces are equipped with needed gear throughout the day. Ensure that equipment is properly maintained and stored throughout the camp and showcase.

___ Floater*

Provides support and relief to all camp staff by giving breaks, running errands, sitting in on workshops or band practices, etc. Help maintain camp facility. Please specify when you are available:

___ Instrument Instructor

- *Monday through Friday 9:45 am – 12 pm.*

Guitar, bass, drum, keyboard, and vocal instructors needed to work with girls aged 8-18 with a range of musical experience. If you can teach more than one, assign a number (1 being the greatest) to signify the instruments you would most like to teach

___ Bass ___ Drums ___ Guitar ___ Keyboard ___ Vocals

___ Parent Liaison*

- *Requires a commitment for the full week of camp, 7:45am Mon thru 6pm Sat.*

Address questions and concerns of campers' parents throughout the week in person and via phone.

___ Receptionist*

Help with camper check-in, monitor visitors, handle phone calls, answer questions, and give directions. Please circle which shift(s) you're available:

Monday:

7:30am–9:30 9:30–11:30 11:30–1:30pm 1:30–3:30 3:30–5:30 ALL DAY

Tuesday:

7:30am–9:30 9:30–11:30 11:30–1:30pm 1:30–3:30 3:30–5:30 ALL DAY

Wednesday:

7:30am–9:30 9:30–11:30 11:30–1:30pm 1:30–3:30 3:30–5:30 ALL DAY

Thursday:

7:30am–9:30 9:30–11:30 11:30–1:30pm 1:30–3:30 3:30–5:30 ALL DAY

Friday:

7:30am–9:30 9:30–11:30 11:30–1:30pm 1:30–3:30 3:30–5:30 ALL DAY

Saturday:

8:30am–10:30 10:30–12:30 ALL MORNING



___ **Showcase Coordinator**

- *9am-7pm Saturday. Some coordination with other volunteers will need to be done during the week also, so times are flexible during the week.*

Coordinate sound, lighting, roadies, and other crew and volunteers needed for Saturday showcase. Work with Equipment Manager and Gear Care Expert to make sure all necessary equipment is transported to and from the showcase.

___ **Workshop Leader**

Lead a workshop that builds self-esteem and encourages self-expression and creativity. May teach a skill or may facilitate conversations about issues pertaining to girls and/or music. Past workshops include: History of Women in Rock 'n' Roll, Image and Identity/Media Literacy, Songwriting, and Zine Writing and Production.

Which age group(s) is your workshop appropriate for?

8-10 years old

11-18 years old

all ages

Please circle which workshop time(s) you're available:

Morning: 9 am – 10 am

T W Th F

Afternoon: 2 pm – 3 pm

T W Th

- Volunteer Positions for Both Females and Males -

___ **Photographer***

- *Requires a commitment for the full week of camp; however, times of day are flexible, except for Saturday when you must be available from 9am-6pm for both the morning camp session and afternoon showcase performance.*

Document the camp experience throughout the week. Take official band photos and photograph the showcase.

___ **Recording Engineer**

- Record camper showcase on Saturday from 11am-6pm.

___ **Roadie***

Aid in set up and breakdown at camp and for showcase. Help transport equipment to and from camp and showcase venues.

___ **Snack Patrol***

- *Approximately 10:30 am-1:30pm Monday through Saturday.*

Help pick-up and serve lunch and snacks to campers and volunteers. Maintain kitchen and eating space.

___ **Videographer***

- *Must be available Saturday from 1pm-6pm for showcase performance.*



Film and edit camper showcase. If available, film activities throughout camp week.

Ongoing Positions

(Open to both men and women. No musical experience required.)

___ Community Outreach

Identify and build relationships with schools, community organizations, businesses, musicians' organizations, etc. in order to recruit camp volunteers and attendees, increase community awareness of Girls Rock Denver, and build community partnerships.

___ Donations Coordinator

Contact local businesses, organizations and individuals to secure donations of equipment, food, and supplies.

___ Equipment Manager/Assistant

Solicit donations of instruments and accessories. Maintain and/or recruit volunteers to care for equipment.

___ Event Planner

Plans, organizes, and schedules special events. Maintains relationships with venues, community organizations, musicians, and volunteers.

___ Fundraising & Grant Writing

Work with the GRD fundraising team to build and maintain relationships with individuals, businesses, and other organizations to garner donations. Research, identify, and help write grants and proposals.

___ Graphic Design

Design and create fliers, brochures, business cards, and logos for merchandise. Establish relationships with businesses and individuals that can provide printing/screenprinting services.

___ Marketing

Maintain MySpace, Facebook, Twitter and other social media accounts. Check and respond to messages, add and solicit friends, post bulletins, maintain event listings, etc. Research, identify, and build relationships with places to advertise camp. Write and send press releases and event notices.

___ Volunteer Coordinator

Process volunteer applications, ensure background checks are run, maintain contact and distribute information to volunteers and potential volunteers. Work closely with GRD board members to plan and host volunteer trainings. Create and maintain database of volunteers and potential volunteers.



COLORADO NONPROFIT DEVELOPMENT CENTER
Project: Girls Rock Denver
AUDIO & VIDEO RECORDING RELEASE AGREEMENT

Name:

Date of birth:

Address:

Phone:

I hereby expressly grant to the Colorado Nonprofit Development Center for the benefit of Girls Rock Denver (“Girls Rock Denver”) its affiliates, successors and assigns an irrevocable, perpetual, royalty-free sub-licensable, and transferable right and license to audio recordings, performances, photographic portraits, pictures, and videos that Girls Rock Denver takes of me at any time to:

1) use, reuse, reproduce, edit, modify, publicly display, make derivative works from, publish, republish and distribute all or any part of the recordings and my name and voice, individually or collectively with other works and in any medium, including, without limitation, audio, audio-visual, computer-based or any other medium now existing or hereafter developed in the future for any commercial or non-commercial lawful purposes whatsoever;

2) use my name in connection therewith if Girls Rock Denver so chooses;

3) copyright the same in Girls Rock Denver’s own name or in that of its designee; and

4) retain all revenue and income derived from the use of the recordings or performances.

I understand and agree that I will not be compensated for any use of the recordings or performances by Girls Rock Denver, and I hereby waive any right I may have to inspect or approve of Girls Rock Denver’s use of the recordings under this release. Girls Rock Denver will own the copyright to the recordings. Girls Rock Denver is not obligated to use all or any of the recordings for any purpose, in any work or at any time.

Your signature below will show that you have read, understand and accept the terms of this Release.

Signature: _____

Date: _____

Print Name: _____

Age: _____



COLORADO NONPROFIT DEVELOPMENT CENTER

BACKGROUND SCREENING NOTIFICATION & AUTHORIZATION FORM

The purpose of this form is to notify you that a consumer report and/or criminal background check will be run in the course of consideration of an employment.

Name of Organization (at what organization you will be working or volunteering?)

[Empty text box for Name of Organization]

Applicant Information (Complete the following information as accurately as possible. Please Print or Type)

Form with fields for First Name, Middle Name, Last Name, Social Security Number, Date of Birth, Previous Names, Driver's License Number, State of Issue, and Date Changed.

Address History (Include 7 years of History)

Form with three sections for Address #1, Address #2, and Address #3, each including Date From, Date To, Street Address, City, State, and Zip.

BACKGROUND SCREENING AUTHORIZATION

As part of the employment screening process, I authorize all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county and federal agencies, military services and persons to release information they may have about me to the person or company with which this form has been filed, or their agent, Background Information Services, Inc. This releases the aforesaid parties from any liability and responsibility for collecting this informaton.

I specifically authorize a consumer credit report to be run and authorize the release of my motor vehicle driving records maintained by law enforcement agencies, city, state, county and federal courts, or any other state or local agency.

This authorization, in original or copy form, shall be valid for this and any future reports or updates that may be requested. I understand that personal information being collected is necessary to conduct an investigation of my background and that information will be used solely for this purpose. Based on certain information repository requirements, I may be asked to provide an original signature to authorize the investigation of my background. I further acknowledge that a facsimile (FAX) or photographic copy of this release will be valid as the original.

Applicant Signature: _____ Date: _____



I verify that all of the information I have provided on this application and its attachments is true to the best of my knowledge.

Signature

Date

Please mail your application to:

Girls Rock Denver
PO Box 8473
Denver, CO 80201

Or email to:

girlsrockdenver@gmail.com

Application Checklist:

- Full application form, including background check form, and media waiver.
- A check for \$6 to help cover the cost of the required background check.
 - Your check should be made payable to “CNDC FBO Girls Rock Denver” (CNDC, the Colorado Nonprofit Development Center, is our parent organization and handles all of our accounting and background checks).
 - If you email your application, please mail your check to the address above at the time of application.

Demographics (Optional)

In order to assist Girls Rock Denver in applying for funding from foundations and other sources, and to better serve the needs of camp, please tell us about your background. Providing any or all of the following information—all of which will be kept confidential and used for collective profile purposes only—will help us to continue to receive funding for future camp sessions.

How would you identify your ethnic or racial background? _____

Date of birth (mm/dd/yyyy): ____/____/_____

Estimated household (family) income per year: \$ _____

How many family members live in your household? _____ Adults _____ Children (under 18)

What is your day job? _____

Have you ever volunteered before? If so, where? _____